



Councillors are summoned to attend the
HARTFORD PARISH COUNCIL MEETING

To be held at

Hartford Village Hall, 244 Chester Road, CW8 1LW

on

Monday 12th June 2017

Jo O'Donoghue, Parish Clerk

Date: 6/06/2017

PART A

1. To receive apologies

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Disclosable Pecuniary Interests and, (b) Other Disclosable Interests as required under Chapter 7 of the Localism Act 2011 and Hartford Parish Council's Code of Conduct.

3. Public Open Forum

- a) Members of the public are invited to address Councillors and raise issues of concern. This session will last no longer than 15 minutes.
- b) To agree any action to be taken prior to the next council meeting.

4. PCSO

- a) To receive report from PCSO Alex Haskell

5. Cheshire West & Chester Council

To receive reports from elected Councillors

6. Minutes

- a) To approve and sign the Minutes of the Parish Council Meeting held May 2017
- b) To approve and sign the Minutes of the Annual Parish Council Meeting held May 2017

7. Finance and Administration

- a) To approve and sign monthly bank reconciliation May 2017
- b) To approve and sign the accounts for payment June 2017
- c) To note current budget
- d) To note monthly budget figures against projected
- e) To note completion of internal audit
- f) To agree date for Human Resources Committee Meeting
- g) To note current vacancy
- h) To note and approve quotation for bus shelter refurbishments and agree actions
- i) To note quotation and approve PC insurance from Zurich for further 3-year plan
- j) To note proposed co-option procedure for Hartford Parish Council as recommended by the Clerk
- k) To approve co-option procedure
- l) To approve gift to C Poole, Editor of Hartford News

8. Business Plan

- a) To receive report from Cllr Hollens
- b) To agree action to be taken

9. Hartford News

- a) To receive report from Clerk
- b) To approve responsibility for co-ordination of distribution

10. Hartford Bowls & Tennis Club

- a) To note request from resident to allow access from Bradburns Lane via service gate
- b) To agree action

11. Meetings Attended

- a) Hartford Civic Society: To receive report from Cllr Hollens
- b) Canal & River Trust: To receive report from Cllr Hollens
- c) To agree action to be taken

12. Football Pavilion - The Green

- a) To receive report from Cllr Hollens following meeting with The Grange School and Hartford Scouts
- b) To receive report from Cllr Farrell following meetings to discuss future use of the pavilion

13. Welcome Pack

- a) To receive report from Cllr Hollens
- b) To agree action

14. Flags

- a) To receive report from Cllr Herbert
- b) To agree action to be taken

15. Signage

- a) To approve sign to Hartford Village Hall to include the following sign, fitted onto the bottom of the existing sign: Private car park. Users of this car park do so at their own risk.
- b) To remove all signage from Grange Park play area and erect the following sign: Private car park reserved for park users only. By order Hartford Parish Council
- c) To erect sign at access from Chester Road to 311 Chester Road along Parish Council owned access: Driveway to be kept clear at all times.

16. Picnic in the Park

- a) To receive report from Cllr Farrell
- b) To agree action

17. Fun Run

- a) To receive report from Cllr Farrell
- b) To agree action

18. Grange Park Car Park

- a) To receive report from Cllr Herbert
- b) To agree action to be taken

19. Village Hall

- a) To receive monthly report and Annual Financial Report from Cllr Hollens
- b) To receive report from Cllr Herbert regarding improvements to pedestrian access
- c) To agree action to be taken

20. Planning

To agree response to the following applications:

- a) 17/01954/FUL | Residential development of 276 no. dwellings, together with roads, drainage and open space | Land Off School Lane Hartford Northwich
- b) 17/02018/FUL | Two Storey Side Extension | 13 Egerton Avenue Hartford Northwich Cheshire CW8 1RG
- c) 17/01788/FUL | Erection of 1No. New Dwelling with associated detached car port and new vehicular access and demolition of existing detached Garage. | Walnut Lodge 1 Walnut Lane Hartford Northwich CW8 1QN
- d) 17/01972/OUT | Erection of one dwelling with new access | Land Rear 437 Chester Road Hartford Northwich Cheshire
- e) 17/02183/FUL | Two storey side extension | 48 Hodge Lane Hartford Northwich Cheshire CW8 3AJ

- f) 17/02188/FUL | Bay window extension and, front elevation. Replacement to flat roof with pitches roof. Re-roofing to pitches and flat roofs. General re-furbishment of existing dwelling | 15 Park Lane Hartford Northwich CW8 1PZ
- g) 17/02310/FUL | Single storey extensions, removal of side room, elevational alterations and roof re-modelling | 13 Abbey Lane Hartford Northwich Cheshire CW8 1LX

21. Footpaths

- a) To receive report from Cllr Hollens
- b) To agree action to be taken

22. Allotments

- a) To receive report from Clerk/Cllr Farrell
- b) To agree action to be taken

23. Any other Business

Please note that this item is for information only and no decisions can be made. This item is scheduled to last no more than 15 minutes.

24. Exclusion of Press and Public

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of the following items.

PART B

25. Public Liability Insurance Claim under Occupiers Liability Act 1957 and its duty of care pursuant to the common law

- a) To note confidential report regarding injury sustained by Councillor under Occupiers Liability Act 1957 and Hartford Parish Council Zurich insurance policy.

26. Close of meeting