

HARTFORD PARISH COUNCIL FINANCE COMMITTEE

Hartford Parish Council
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Minutes of the MEETING held at
Hartford Village Hall, 244 Chester Road, Hartford on
Tuesday 6th October at 7.30pm

Attended by: Cllr Hollens (Chair) Cllr Haffenden
Cllr Gibb Cllr Bowden
Cllr Kershaw

1. To receive Apologies

There were no apologies

2. Disclosure of interest in items on the agenda

No member, present at the meeting, disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Approval of Minutes

Resolved: The minutes of the meeting dated 26/05/09 were approved and signed

4. Precept

Resolved: To recommend to Council the following budget and precept arrangements:

Charge Group	Code	Item	Bdgt
Clerk Costs	101	Salary + NIC	17,000
	102	Travel	200
Admin Costs	201	Office cost	1,300
	202	Audit Fees	150
	203	Legal Fees	200
	204	Subscriptions	1,800
	205	Insurance	3,200
	206	Parish Plan	0
	207	Training	1,000
	208	Hartford News	4,000
	209	Twinning	100
Maintenance	301	Village maintenance	3,500
	302	Grass & hedges	3,000
	303	Play area ins + main	1,000
	304	Refuse/eurobin	1,000
	305	Allotments	700
Annual Expenditure	401	Christmas	2,000
	402	Election Expenses	0
	403	Trees	6,000
	404	Films	

	405	S37/Grants	1,000
Capital Expenditure	501	Play equipment replacement	0
	502	Village enhancement	2,000
	503	Traffic management	1,000
	504	Archive mangement	0
	505	Homewatch	200
	506	PCSO	12,000
	507	Football Pavilion	5,000
	508	Ann Todd Garden	2,000
Village Hall	509	Young People Provision	4,000
	601	Repairs	2,000
Misc	603	Refurbishment	135,000
	701	Chair allowance	250
	702	Emergency fund	0
	703	Rent	0
Monthly Totals Exp			210,600

INCOME	Precept	95,000
	Rents	725
	Interest	2,500
	Returned payment	
	VAT repayment	1,500
	Film show	0
	Monthly Total Income	99,725

The above allows for £135,000 to be budgeted for refurbishment of, and an extension to the Village Hall however requires an increase in the precept request from £65,000 to £95,000 which, based on the current electorate of 4,419, represents a cost of £21.50 per year per elector.

5. Allocation of Reserves

Resolved: To recommend to full Council that reserves of £13,000 be set against the cost of replacement play equipment.

6. Clerk salary award

Resolved: To recommend to full Council that the published 2009-2010 NALC Clerk Salary Award be implemented at the current scale of 31 backdated to 1st April 2009, from 1st September 2009 to award 1 salary point at scale 32 in recognition of service and achievement of the Certificate in Local Council Administration and from 1st April 2010 to award 1 further salary point at scale 33 in recognition of service which results in backpay of £175.86 to be paid in November 2009 salary. This is in addition to the £69/month allowance paid as salary (minute reference 8/06/09/4b). It was also agreed to recommend that the Clerk's SLCC membership fee be paid by the Council.

7. Close of meeting

The meeting closed at 9:10pm

Signed:
Chair

Dated: