

HARTFORD PARISH COUNCIL FINANCE COMMITTEE

Finance Committee Minutes for the MEETING held at
Hartford Village Hall, 244 Chester Road, Hartford on
Tuesday 26th May at 7.30pm

Attendance: Cllr Hollens (Chair)
Cllr Bowden
Cllr Haffenden
Cllr Gibb
Clerk: Jo O'Donoghue

1. To receive Apologies

There were no apologies

2. Disclosure of interest in items on the agenda

To receive from members, disclosure of any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007. Resolved: No member of Council declared an interest in any item on the agenda

3. Current Account

To consider and make recommendation as to transfer of funds from current account to deposit account. Resolved: Proposed by Cllr Gibb and seconded by Cllr Bowden to recommend to full committee: transfer of £40,000 from the Yorkshire Bank current account into a new Co-Operative Bank savings account; transfer of £9,000 from the Yorkshire Bank deposit account into the existing National Savings Bank account; £10,000 from the same account into a new Co-Operative Bank savings account.

4. Approval of Minutes

Resolved: To approve and sign minutes from 12/11/08

5. Clerk salary increase

To discuss clerk salary and produce recommendation to full Council

Resolved: to make recommendation to full Council that pay award be paid subject to satisfactory performance appraisal to take place in August.

6. Film Club

To discuss allocation of proceeds from the film club and produce recommendation to full Council

Resolved: to make recommendation to full Council that the profits of £2,142 accumulated over 2 seasons of films be distributed in the following way:

St Lukes Hospice	£200	(s137)
British Heart Foundation	£200	(s137)
Joshua Tree	£200	(s137)
Age Concern	£200	(s137)
Grange School Charity	£200	(s137)
Village Hall Fund	£442	(s137)
Brownies	£100	(s137)
Scouts	£100	(s137)
Retainer for future deposits	£500	

7. Reserves

To discuss and produce recommendation to full Council as to allocation of reserves

Resolved: to make recommendation to full Council that reserves be allocated as follows:

Charge Group	Code	Item	Reserves	Reserves
			09-10	recommended 26/05/09
Clerk Costs	101	Salary + NIC		
	102	Travel	2,500	1,500
Admin Costs	201	Administration		

	202	Audit Fees		
	203	Legal Fees		
	204	Subscriptions		
	205	Insurance		
	206	Parish Plan	800	800
	207	Training		
	208	Hartford News		
	209	Twinning	100	
Maintenance	301	Village maintenance	1,000	1,000
	302	Grass & hedges		
	303	Play area ins + main	2,000	2,000
	304	Refuse/eurobin		
	305	Allotments		
Annual Expenditure	401	Christmas		
	402	Election Expenses		
	403	Trees		
	404	Films		
	405	S37/Grants		
Capital Expenditure	501	Play equipment replacement	13,000	13,000
	502	Village enhancement	8,000	8,000
	503	Traffic management	3,000	
	504	Archive mangement		
	505	Homewatch		
	506	PCSO	11,000	
	507	Football Pavilion		
	508	Ann Todd Garden		
	509	Young People Provision		
Village Hall	601	Repairs	3,000	
	602	Mowing		
	603	Refurbishment	70,000	117,000
Misc	701	Birthdays		
	702	Emergency fund		
	703	Rent		
	Monthly Totals Exp		114,400	143,300

8. Car park

To discuss and produce recommendations to full Council.

Resolved: to make recommendation to full Council that contractors for Highways be allowed use of Grange Park car park during the works to the Bradburns Lane/Chester Road in return for resurfacing of Grange car park together with space markings and a full survey of the existing car park facilities with a view to improving the current facilities.

9. Auditor's Report

To discuss and make recommendations to full Council

Resolved: to make recommendation to full Council that the auditors recommendations are carried out in full: to include payment of tax and national insurance on Clerk's allowance which will increase the amount paid from £50.00/month to £69.00/month; increase of fidelity insurance cover to £200,000; ensure that S137 expenditure be maintained and monitored against statutory limits; approve expenditure of £1,696 (Appendix A) included within minutes for March 2008; evidence legislative powers used to incur significant/unusual payments in the minutes

10. Close of meeting

The meeting closed at 9.00pm