

HARTFORD PARISH COUNCIL

Minutes from the meeting held 8th June 2009 at Hartford Village Hall

Public open forum: 7 members of the public attended the meeting. 1 member reported concerns at the proposed closure of the Grange Park car park during and was assured that access would be available although there would be reduced parking available. Once a contract has been agreed all users will be informed. 2 members of the public expressed concerns at the Parish Council's failure to object to the proposed sports facilities on the Grange School land and was assured that comments were taken into account when the decision was made by full Council not to oppose the application as at the time the decision was made there had only been the one objection to the application from a member of the public to the Parish Council. 1 member of the public attended to express his concerns regarding the removal of toddler swings from Grange Park. 1 member of the public reported a wall on School Lane to be in a poor state of repair and was informed that this has already been reported to the Highways authority.

Attendance: Cllrs Hollen, Kuypers, Notman, Gibb, Hudson, Bowden and Poole (HPC)
Cllrs Musgrave and Manley (CWAC)
Jo O'Donoghue (Clerk)

PART 1

1. To receive Apologies:

Councillors Tasker and Haffenden were unable to attend the meeting and sent their apologies.

2. Disclosure of interest in items on the agenda

No member, present at the meeting, disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Approval of Minutes

- a) To approve and sign Minutes of Full Council, 11th May 2009

Resolved: to accept the minutes with the following amendment to minute reference 09/15
One letter of objection to application number 09/00642/FUM was received which was read at the meeting and taken into consideration when the decision was made not to object to the application

- b) To approve and sign Minutes of Assembly Meeting held 11th May 2009

Resolved: to approve and sign the minutes

- c) To approve and sign Minutes of Annual Meeting held 11th May 2009

Resolved: to approve and sign the minutes

4. Finance and Administration

- a) To approve and sign the accounts for payment for May 2009 (copies provided to Councillors)

Resolved: payments agreed as per appendix A

- b) To receive recommendations from the Finance Committee (minutes attached)

Resolved: recommendations agreed as follows:

- transfer of £40,000 from the Yorkshire Bank current account into a new Co-Operative Bank savings account; transfer of £9,000 from the Yorkshire Bank deposit account into the existing National Savings Bank account; £10,000 from the same account into a new Co-Operative Bank savings account
- Clerk's pay award be paid subject to satisfactory performance appraisal to take place in August
- profits of £2,142 accumulated over 2 seasons of films be distributed in the following way using the powers of the Local Government Act 1972 S137:

| | | |
|--------------------------|------|--------|
| St Lukes Hospice | £200 | (s137) |
| British Heart Foundation | £200 | (s137) |
| Joshua Tree | £200 | (s137) |
| Age Concern | £200 | (s137) |
| Grange School Charity | £200 | (s137) |
| Village Hall Fund | £442 | (s137) |

- Brownies £100 (s137)
 Scouts £100 (s137)
 Remainder to be spent on chairs for village hall
- reserves be allocated in the following way:

| Charge Group | Code | Item | Reserves 2009-2010 |
|---------------------|-----------------------|----------------------------|--------------------|
| Clerk Costs | 102 | Travel | 1,500 |
| Admin Costs | 206 | Parish Plan | 800 |
| Maintenance | 301 | Village maintenance | 1,000 |
| | 303 | Play area ins + main | 2,000 |
| | 501 | Play equipment replacement | |
| Capital Expenditure | | | 13,000 |
| | 502 | Village enhancement | 8,000 |
| Village Hall | 603 | Refurbishment | 117,000 |
| | Total reserves | | 143,300 |

- auditors recommendations to be carried out in full: payment of tax and national insurance on Clerk's allowance which will increase the amount paid from £50.00/month to £69.00/month; increase of fidelity insurance cover to £200,000; ensure that S137 expenditure be maintained and monitored against statutory limits; approve expenditure of £1,696 (Appendix A) included within minutes for March 2008; evidence legislative powers used to incur significant/unusual payments in the minutes

c) Response to advertised Councillor vacancy

Resolved: Clerk to write to applicants explaining the procedure for co-option

d) To agree a date for a meeting with representatives of CWAC to discuss funding, contractual arrangements, future partnership (suggested agenda from CWAC attached)

Resolved: Clerk to provide suggested dates

e) To confirm attendance of Jackie Weaver from ChALC at a meeting to discuss Council response to planning applications

The Clerk confirmed that Jackie Weaver will attend a meeting of Councillors on 9th July at 6pm

5. PCSO

To receive any further update on PCSO provision for Hartford.

Andy Taylor, PCSO for Hartford was unable to attend the meeting and sent his apologies. The weekly newsletter from Northwich NPU was circulated.

6. Communications

Clerk to update members on correspondence received:

Electoral Reviews for Cheshire East and Cheshire West & Chester Councils - to agree attendance at meeting to be held 30 June 2009 either at the council chamber at Wyvern House at 2.30pm or Sandbach Town Hall at 7.00pm.

Resolved: Cllr Hudson to attend Wyvern House

Boundary Commission Electoral Review, Councillors are invited to submit comments with regard to the review (for circulation)

Representation from 2 members of the public in relation to The Grange School application for sports facilities (previously circulated)

7. Website

To receive update on revisions to Parish Council website

Resolved: Clerk and Cllr Poole to meet over summer recess and establish new site

8. Cheshire West and Chester Council

To receive reports which are of relevance to Hartford Parish Council.

Cllr Musgrave reported that he is Chair of the Northwich West and Abbey Community Forum and that the inaugural meeting will be held on 30th June at Hartford High School at 7pm. The format will be informal however planning and licence applications will not be discussed. It was confirmed that there have been 19 objections to the licence application for the former Co-Op and that all those who objected have been invited to attend at meeting on the 16th June. Cllr Musgrave also confirmed that an additional licence would be required to extend seating onto the forecourt.

9. Planning

a) To discuss appropriate response to planning applications received:
09/00829/CERT: Lawful development certificate for proposed single storey extension and conservatory to the rear, 2 Edgerton Avenue
Resolved: no objection

10. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

• Hartford Civic Society

Cllr Hollens reported that she had attended the meeting on 1st June. A new planter has been purchased by the Civic Society which the Parish Council previously agreed to pay for (minute reference) however as the Society have paid the invoice it will not be possible to claim the VAT on the amount. The Civic Society have purchased display boards for community use which are to be stored at the Village Hall.

Resolved: Clerk to write to the Civic Society to thank them for their efforts towards village enhancement.

11. Buildings, open spaces and roads

a) Grange Park

To receive update on play area completion and discuss option to include baby swing seats.

Resolved: to approve expenditure of £1,427.97 plus up to £1,000 installation costs to replace flat bed swings with cradle seats for babies and toddlers. Clerk to action

b) Football Pavilion

To consider and approve expenditure on the pavilion based on quotations already received and circulated to members

Resolved: to offer contract to Bruce Knowles. Clerk to action

c) Village Hall

To receive update on progress

Resolved: to authorise expenditure of up to £2000 to provide blinds. Clerk to action

d) Tennis Club

To report on car parking options

Resolved: Clerk and Chair to arrange meeting with Tennis Club representatives to progress plans for parking

e) Allotments

To agree/approve treatment for knotweed

Resolved: Clerk to arrange for contractor to treat the allotment and Green Field

12. Hartford News

To consider and provide articles for publication.

Suggestions included inviting members of the public to suggest ideas for the Ann Todd garden

13. Any Other Business

There was no other business

14. Exclusion of the Press and Public

Resolved: that the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1, 2 and 10 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

PART 2

15. Council response to e-mails

Resolved: that if communication from members of the public becomes abusive in language or tone or if correspondence is 'frivolous' or 'vexatious' or if, despite the best efforts of both the Clerk and Councillors it is clear that the Council is unlikely to satisfy a specific complaint or query then, under these circumstances, correspondence will be terminated and the issuer of the complaint or query will be informed of this decision.

The meeting closed at 9.40pm

Signed.....Date.....

(Chairman)

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