

## HARTFORD PARISH COUNCIL

Minutes of the PARISH COUNCIL MONTHLY MEETING held at  
Hartford Village Hall, 244 Chester Road, Hartford on  
 Monday 11<sup>th</sup> May at 7.30pm

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Present: Cllr Hollens (Chairman), D Tasker (Vice Chairman), M Hudson, R Kuypers, C Poole, J Gibb, R Haffenden, Bowden  
 Also in Attendance: Cllrs Musgrave and Manley (Cheshire West and Chester Council), 2 members of the public and J O'Donoghue (Clerk)

**09/07 To receive Apologies**

Cllr Notman was unable to attend the meeting due to prior work commitments and sent his apologies.

**09/08 Disclosure of interest in items on the agenda**

No member of the Council disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

**09/09 Approval of Minutes**

It was resolved to accept the minutes from the meeting held 20/04/09 as a correct record and the minutes were signed.

**09/10 Finance and Administration**

Balance )  
 Receipts ) See Appendix A

- a) It was resolved to accept payments for May totalling £7,326.84 (Appendix B)
- b) It was agreed that Cllr Gibb would attend induction training as organised by Cheshire Association of Local Councils. Clerk to action.

**09/11 PCSO**

The Clerk confirmed that Andy Taylor has been appointed as full-time PCSO for Hartford and will begin duty on 25 May 2009.

**09/12 Communications**

The Clerk reported that several e-mails have been received expressing concerns that the new owners of the former Co-Op have applied for a liquor and entertainments licence. Cllr Musgrave reported that none of the elected CWAC members have been informed as to the application and that the members would address concerns with the authority. It was confirmed that the original planning consent stating opening hours of the café could not be overturned by the licence and that the owners would need to apply to CWAC to vary the opening hours. The Clerk confirmed that the Parish Council is not informed, consulted or invited to comment on licence applications however members of the public can make their own individual comments.

**09/13 Website**

It was resolved to update the website. Cllr Poole and the Clerk agreed to meet over the Summer and finalise plans for implementation in the Autumn

**09/14 Cheshire West and Chester Council**

To receive reports which are of relevance to **Hartford Parish Council**

Councillor Musgrave reported that the first Partnership Board will meet on 20<sup>th</sup> June although no venue has yet been agreed. Meetings will be held quarterly. The board will take the form of an open meeting where attendees will set the topics for future meetings although it will not be possible to discuss specific planning applications or matters of finance.

**09/15 Planning**

- a) To discuss appropriate response to planning applications received:

09/00642/FUM - Change of use of land for recreational purposes including construction of a hockey pitch and netball courts and two small temporary buildings for changing facilities with associated fencing and floodlighting – land to the rear of The Grange School, Bradburns Lane – Cllr Hollens reported that a meeting had taken place on 24 November 2008 with the Headmaster when the plans had been exhibited and a site visit took place. Cllr Hollens confirmed that she had spoken with the Headmaster on 11 May 2009 and had confirmed; that access would be through the main school gates and that the wooded access from The Grange would only be used for access for grass cutting equipment; that the flood lights would be low-level and not be used beyond 9pm; that community facilities would be provided. Resolved: No objection with recommendation that the access to the site remain as present through the school access and that community use will be guaranteed

09/00673/FUL – Removal of condition 3 of planning permission 08-1321-FUL – 49 Beach Road. Resolved: No objection

09/00650/FUL – Single storey extension to rear – 40 Riddings Lane. Resolved: No objection

- b) No planning decisions have been received from CWAC
- c) It was agreed to defer a decision on the appropriate way to deal with future planning applications until further advice has been sought from ChALC. Clerk to action.

**09/16 Councillors’ and Representatives’ attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.**

- a) Cllr Tasker reported that he had attended the recent meeting and that the Civic Society looked forward to a more positive relationship with the Parish Council in order to work together for the benefit of the community.
- b) It was reported that a meeting had taken place with Mike Hall, Civic Society, CWAC Councillors, Parish Councillors and Highways officers to enable Highways to confirm arrangements as previously stated for the traffic improvements in Hartford.

**09/17 Buildings, open spaces and roads**

**a) Grange Park**

The Clerk reported that works on the Grange Park will be completed by the end of the week. Councillors agreed to meet at the park at 11am on Sunday 18<sup>th</sup> May to inspect the park

**b) Football Pavilion**

The Clerk reported that the third quotation for works to the pavilion had not yet been received.

**c) Village Hall**

The Clerk reported that a further meeting with the architect will take place on 13 May at 4.30pm to discuss the prepared plans.

**d) Tennis Club**

The Clerk reported that no plans for the proposed conversion of grass courts to hard courts have been received so this item was deferred to the June meeting.

**09/18 Hartford News**

Suggested items included the parish council vacancy, introduction of the new PCSO and NSPCC open gardens event.

**09/19 Any Other Business**

Cllr Gibb requested Christmas lights be on the June agenda.

**09/20 Close of Meeting**

The meeting closed at 9.30pm

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Signed.....Date.....

(Chairman)