

HARTFORD PARISH COUNCIL

Minutes of the PARISH COUNCIL MONTHLY MEETING held at
Hartford Village Hall, 244 Chester Road, Hartford on
 Monday 10th May 2010 at 7.30pm

Attended by: 20 members of the public
 Cllr Hollens (Chair HPC) Cllr Herbert
 Cllr Haffenden Cllr Winterbottom
 Cllr Gibb Cllr Salvoni
 Cllr Musgrave (Cheshire West and Chester Council)

1. To receive Apologies

Cllr Hudson, Bowden and Kershaw were unable to attend the meeting and sent their apologies

2. Disclosure of interest in items on the agenda

No member, present at the meeting, disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Public Open Forum

Members of the public previously voiced their objections during the Parish Assembly Meeting to planning application 10/00653/FUL for the tennis courts to the rear of 4 to 18 Bradburns Lane and Councillors agreed to take these objections into account when considering their response to the application. 2 members of the public representing CHAIN attended and reiterated their objections to the proposed Lostock incinerator urging the Parish Council to support them in their objection. Councillors agreed that these representations would be taken into account when considering response.

4. PCSO

To receive report from PCSO Andy Taylor

PCSO Andy Taylor attended the meeting and reported that there have been few incidents of anti-social behaviour over the past month although there has been one report of groups of youths damaging the fencing to the Leslie Martin Day Nursery and a report of anti-social behaviour outside private housing. There are new traffic issues on School Lane as a result of construction work and the area is being monitored in conjunction with the site manager. Yellow line painting on Booth Road and Fullerton Road has not yet taken place due to objections by residents and this area is also being monitored. PCSO Taylor reported that he is now setting up community surgeries which will take place in the Village either at the Co-Op or St Luke's Hospice Shop and is taking place in a 10-week community action project in conjunction with the Fire Service and Hartford High School pupils. Councillors were again invited to arrange to go on patrol with PCSO Taylor to gain insight into the role of the PCSO within the Community.

5. Approval of Minutes

To approve and sign Minutes of Full Council, 12th April 2010

Resolved: The minutes were approved and signed

6. Finance and Administration

a) To approve and sign the accounts for payment for May 2010-05-11

Resolved: The following accounts were approved and signed:

Bathgate Design Solutions (Village Hall Plans and submission)	(under LGA 1972)	715.00
Chambers Fletchers Solicitors (Cost of football club lease to date)	(under LGA 1972 s111)	763.75
J O'Donoghue (Salary)	(under LGA 1972 s143)	1016.03
T Sproston (Village maintenance)	(under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	318.67

T Sproston (fence repair)	(under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	85.50
Inland Revenue	(under LGA 1972 s143)	338.07
Thinkprint	(under LGA 1972 s142)	270.00
	TOTAL	£3,507.02

- b) To approve financial annual report

Resolved: The Annual Financial Report was approved and signed

- c) Village maintenance contract

Resolved: To award the contract for small village works to T Sproston who has agreed not to increase the cost on 2009-2010; Clerk to contact the current contractor for grass and hedge cutting to request a quotation for 2010-2011 against the specification agreed by Councillors; Clerk to request current contractor to carry out immediate grass cutting on The Green pending receipt of quotation.

- d) To receive internal audit report

Noted: Internal audit report not yet received

- e) Clerks report on action list

Resolved: Clerk to provide website training to Cllr Gibb; Cllr Gibb to be added as signatory to Parish Council bank account

- f) Parish Plan - Action list update

Resolved: The Parish Plan Action list update was approved

7. Cheshire West and Chester Council

To receive reports which are of relevance to **Hartford Parish Council**

Noted: Cllr Musgrave reported that Neil Ritchie is to be inaugurated as new Mayor and that the new fire station in Winsford will be opened this month. Both Cllr Musgrave and Cllr Manley are opposed to planning application 10/00653/FUL and have called the application to be considered by Committee rather than under delegated powers. Following receipt by the Clerk of an email from CWAC Highways in response to complaints about vehicles parked on grass verges which stated that the Authority did not consider action necessary, Cll Musgrave agreed to take this up with the Authority.

8. Urgent Communications

Clerk to update members on urgent correspondence received

Resolved: Clerk to respond to letter from The Grange School inviting Councillors to attend the prize giving at Bridgewater Hall on 15th September stating that Councillors are unable to attend.

9. Planning

- a) To agree response to planning applications received:

Resolved: The following responses to planning application were agreed:

App No	Location	Proposed Development	Response
10/00853/CAT	3A The Green	Felling of silver birch	N/O
10/00653/FUL	Tennis courts, rear of 4 to 18 Bradburns Lane	6 detached dwellings	Object under VDS, access, overdevelopment of site and change of use of land
10/00711/FUL	Hartford Primary School, Riddings Lane	Erection of sheltered learning area	N/O
10/00706/FUL	27 Fullerton Road	Single storey extension to rear	N/O
10/00967/FUL	St John the Baptist Church, School Lane	Amendment to planning permission 09/00088/FUL to include internal cross sculpture on the north elevation of the church hall	N/O with ref to BE16 and Conservation Area

- b) To note decisions made by CWAC

App No	Location	Proposed Development	HPC decision	CWAC decision
09/00384/OUT	Model Farm, Hartford Bridge	Erection of a farm workers dwelling	N/O	G
10/00201/FUL	Greenbank Residential School	Single storey side and rear infill extensions and replacement of ground floor windows	N/O	G
10/00383/FUL	16 Park Lane	Single storey rear extension, installation of dormer to rear and rooflight to side & erection of garage	N/O	G
10/00377/FUL	18 Woodham Close	Single storey rear extension	N/O	G
10/00366/FUL	18 Walnut Lane	Two storey side extension (demolition of existing garage)	N/O	R

10. Community Safety - Service Level Agreement

Resolved: It was agreed that the Service Level Agreement be signed on behalf of Hartford Parish Council; to make a full assessment of value of the service provided at a later date; to consult with residents before making a decision to discontinue with the service.

11. Village Hall - To receive update

Noted: The Clerk reported that the planning application has been submitted to Cheshire West and Chester Council and that there should be an update on the draining problems on the car park at the next meeting.

12. Quality Parish Council - To receive update

Noted: Progress has been made on Test 8, Democracy and Citizenship

Resolved: Clerk to circulate report from the Quality Parish Council meeting; Clerk to contact a recently accredited QPC to find out how much evidence is required for Test 8; Chair to continue to investigate links with Cloughwood School and their citizenship programme. Explore governour ridings lane, high, cloughwood

13. Lostock Incinerator - To agree Parish Council response to the proposed incinerator

Resolved: The Parish Council collectively decided to make no comment on the proposed incinerator and it was agreed that individual Cllrs could make their own objections should they wish to do so.

14. Website - To receive update

Resolved: Clerk to include a list of the shops in Hartford on the website; link to the Marshall's Arm website; link to Cheshire West and Chester Council website

15. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

Noted: Cllr Hollens reported that the Civic Society are organising a litter pick on 23rd May at 5pm which Councillors are invited to join; the Civic Society has ordered a projector for the hall; the Society are manning a stall at the Rose Fete to publicise their activities.

Cllr Hollens reported that a meeting had been held with the landscape architect from CWAC to discuss the poor state of the planting following road changes and that it was agreed that reinstatement will take place as soon as possible.

16. Buildings, open spaces and roads

a) Mosaic - To receive update

Noted: Work on installation of the mosaic will take place by the end of June

b) Football Club lease - To receive update

Resolved: Cllr Gibb and Haffenden to meet with representatives of the Football Club to discuss finalising a lease for The Green

c) Phone box - To receive update

Resolved: Clerk to contact BT to finalise the handover of the phone box on Hodge Lane at a cost of £1.00 and to take over responsibility for the electricity supply. BT will remove all

telephony equipment.

17. Village Events

Resolved: Councillors to attend the Rose Fete to publicise work of the Council; Summer event on ;village inspection, date to be agreed.

18. Hartford News

To consider and provide articles for publication

Resolved: To include Chair Annual Report

19. Any Other Business

For discussion only, no decisions can be made on items under this heading

Noted: There was no other business

The meeting closed at 10.25pm

Signed:

Date:

Chair