

HARTFORD PARISH COUNCIL

Hartford Parish Council
231 Hartford Road
Davenham
Northwich
Cheshire
CW9 8JT

Clerk: Jo O'Donoghue
Telephone: 01606 41862
E-mail: hartfordparish@btinternet.com
Website: www.hartfordparishcouncil.org.uk

MINUTES of the PARISH COUNCIL MONTHLY MEETING held at
Hartford Village Hall, 244 Chester Road, Hartford on
Monday 11th January 2010 at 7.15pm

Attended by: Cllr Haffenden (Action Chair) Cllr Gibb
 Cllr Bowden Cllr Hudson
 Cllr Winterbottom Cllr Herbert

1. To receive Apologies

Apologies were received from Cllrs Salvoni and Kershaw

2. Disclosure of interest in items on the agenda

No member, present at the meeting, disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Public Open Forum

Members of the public attended to address the Council regarding concerns about the Hollies Farm Development and in particular access to the site and Councillors agreed to take these issues into account when submitting a response to the application. One member of the public attended to ask how to deal with vandalism/inappropriate use of equipment on the playarea and was advised to contact the Police or PCSO and not to intervene or take photographs of youths engaging in such behaviour

4. PCSO

PCSO Andy Taylor was unable to attend the meeting and submitted a written report which extended an invitation to Councillors to go out on patrol with him.

5. Approval of Minutes

To approve and sign Minutes of Full Council, 14th December 2009

Resolved: The minutes of the meeting were agreed and signed

6. Finance and Administration

- a) To approve and sign the accounts for payment for January 2009 (copies provided to Councillors)

Resolved: Accounts for payment totalling £7,184.91 were approved and signed

- b) Report by Clerk on Parish Council bank account

Noted: It was reported that in order to change the current mandate to include additional signatories a new mandate would need to be completed which would need to be signed by the Chair which would not be possible until her return in March 2010. It was therefore agreed to defer this to the next meeting of the Finance Committee.

- c) To receive report on the insurance claim for theft of lead from the Village Hall roof and subsequent water ingress

Noted: It was reported that Zurich Insurance has agreed to settle the claim minus the £250 excess.

- d) To consider a request from the Clerk for permission to attend the 2-day Annual Conference of the Society of Local Council Clerks at a cost of £195.00

Resolved: It was agreed that the Clerk will attend, cost to be covered by the Parish Council

- e) To consider setting up a twitter profile to encourage active public participation

Resolved: The Clerk agreed to investigate setting up a blog

7. Cheshire West and Chester Council

To receive reports which are of relevance to **Hartford Parish Council**

Cllr Musgrave reported that he has been contacted by a number of residents regarding parking on the grass verge outside Hartford MOT Centre and agreed to address this with Highways. Cllr Manley reported that the 106 agreement for the new Wimpey estate is still in place with a sum of £260,000 earmarked for use within the community and agreed to follow this up with relevant officers at CWAC. Cllr Musgrave reported that as Fire Authority Member he was working to supporting vulnerable people in their own homes through safety assessments and encouraged members of the public to contact him directly should they wish an assessment to be carried out.

8. Communications

Clerk to update members on correspondence received

- Boundary committee - report circulated

Resolved: Clerk to send response concurring with the recommendation of Cheshire West and Chester Council

- E-mail re pathway between Parker Avenue and Beach Road - tree roots and lighting obscured by overgrown tree adjacent to the path

Resolved: Clerk to report to Highways

- Notification by CWAC of tree works on School Lane between 11 and 13 School Lane - hawthorn/holly/cherry - uplift and crown reduction, max 1m. Fell silver birch - comments by 28/01/2010

Resolved: Clerk to inform tree wardens and request a suitable replacement tree

- Invitation from Brunner Mond to attend a community liaison meeting to discuss proposals for a sustainable energy plant on Monday 18th January at 10.30 at Brunner Mond offices in Winnington, followed by a buffet lunch

Noted

9. Planning

10. To agree response to planning applications received

09/02426/REM Appearance, scale, landscaping and access for a 1.5 storey detached dwelling with double garage (reserved matters prior to OUT consent)

Resolved: No objection

09/02432/FUL Single storey side extension 30 White Hart Gardens

Resolved: No objection

09/01980/FUL Erection of 19 dwellings comprising 13 detached family homes and 6 apartment units Hollies Farm, 77 School Lane

Resolved: No objection in principle however the following concerns have been raised:

- Access to the development would be preferable through the current farm access off School Lane
- Disturbance to current residents, suggest that access would be more appropriate through the existing access to the farm house on School Lane
- Hours of work should be restricted to normal working week with no weekend working

09/02439/FUL Retrospective application for children's play equipment

The Martin Building, Bradburns Lane - OK

Resolved: No objection

11. Village Hall

Quote received from Mike Leigh to complete anti vandal painting on all remaining lead from top of gutters and downspouts to the bottom of the roof slates in the sum of £438.00 excluding VAT

Resolved: Clerk to instruct works to be carried out

12. Quality Parish Council

To receive report from Cllr Gibb

Resolved: The training needs self-assessment plan as presented by Cllr Gibb was approved and Councillors agreed to send the plans to the Clerk as and when completed. Following the presentation earlier in the evening by Chalky White from ChALC it was agreed to place Community Involvement on the agenda for the next meeting.

13. Parish Plan update

Resolved: Clerk to consider update to the action plan for discussion at the next meeting

14. Noticeboards

Noted: No further update available

15. To consider PCSO Service Level Agreement

Resolved: Clerk to query inclusion of Tupe warranty and question payment in the event of long term absence from duty

16. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

Noted: No report

17. Buildings, open spaces and roads

a) Bradburns Lane

To receive update Grange Park

Noted: No further update

b) Parker Aveune

Noted: Formal handover not yet taken place due to issues related in the handover report received from CWAC. Clerk has requested that the works be completed prior to handover.

c) Ann Todd garden

To note progress and agree future works

Noted: Further progress to take place in the Spring

d) Footpath and driveway to The Green

Noted: Gas Alliance has agreed to address the surfacing problems

18. Hartford News

a) To consider and provide articles for publication

Noted: Suggestions included fire safety checks, smoke alarms, general safety education, Councillor vacancy and the offer to deliver Hartford News to those residents who are unable to pick copies up from the shops.

19. Any Other Business

Clerk to report to Civic Society on the groups using the hall who would potentially make use of a projector. It was noted that both the bus stops owned by the Parish Council are in need of painting and Councillors volunteered to carry out the work once the weather improved.

The meeting closed at 9.25pm

Signed.....Date.....

(Chair)