

## HARTFORD PARISH COUNCIL

Minutes of the PARISH COUNCIL MONTHLY MEETING held at  
Hartford Village Hall, 244 Chester Road, Hartford on  
 Monday 14<sup>th</sup> June 2010 at 7.15pm

Attended by: 4 members of the public  
 Cllr Hollens (Chair HPC) Cllr Herbert  
 Cllr Haffenden Cllr Bowden  
 Cllr Kershaw Cllr Hudson  
 Cllr Musgrave (Cheshire West and Chester Council)  
 Cllr Manley (Cheshire West and Chester Council)  
 Mr S Bridge (candidate for co-option)  
 Rev M Smith (candidate for co-option)

### 1. To receive Apologies

Cllrs Gibb, Salvoni and Winterbottom were unable to attend the meeting and sent their apologies

### 2. Disclosure of interest in items on the agenda

No member, present at the meeting disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

### 3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern. This session will last no longer than 15 minutes

Organisers of the summer event to be held on 28<sup>th</sup> August attended the meeting to give full details of the events planned which will have the theme "Summer of Love" and to request financial support from the Council. Cheshire West and Chester Councillors Manley and Musgrave agreed to donate £250.00 each to the community event.

### 4. Councillor Vacancy

To co-opt a Councillor to Hartford Parish Council

Resolved: Simon Bridge was unanimously co-opted as Councillor and immediately joined the Council

### 5. PCSO

Resolved: Councillors agreed to accompany PCSO Andy Taylor on patrol on the following dates: Cllr Haffenden 22<sup>nd</sup> June from 7pm to 10pm; Cllr Herbert 23<sup>rd</sup> June from 7pm to 10pm; Cllr Bowden 12<sup>th</sup> July from 1pm to 4pm; Cllr Kershaw 19<sup>th</sup> July from 7pm to 10pm.

### 6. Approval of Minutes

Resolved: The minutes of the meetings dated 10<sup>th</sup> May 2010 were approved and signed.

Cllr Hudson left the meeting due to prior commitments

### 7. Finance and Administration

a) To approve and sign the accounts for payment for June 2010 (copies provided to Councillors)

Resolved: The following payments were approved:

M Leigh (materials for pavilion repair)	(under Local Government (Miscellaneous Provisions) Act 1976 s19)	267.47
M Leigh (repairs to overflow and header tank (pavilion))	(under Local Government (Miscellaneous Provisions) Act 1976 s19)	257.00
M Leigh (outstanding VAT invoice 09/275 painting Village Hall)	(under LGA 1972 s133)	124.05
M Leigh (seat painting, Grange Park)	(under LGA 1972)	331.20
J O'Donoghue (Salary)	(under LGA 1972 s143)	1,016.03
T Sproston (Village maintenance)	(under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	318.67
Inland Revenue	(under LGA 1972 s143)	338.07

A Aldcroft (hedge and grass cutting)	(under Public Health Act 1875 s164 and Open Spaces Act 1906 ss9 & 10)	1,415.00
Thinkprint	(under LGA 1972 s142)	270.00
	<b>TOTAL</b>	<b>£4,337.49</b>

- b) To receive internal audit report

Noted: The Clerk reported that the internal report has been received

Resolved: The recommendations will be carried out as follows: Clerk to arrange meeting with auditor to discuss overstatement of income; risk assessment to include section for SLA for PCSO; asset register to be updated; take advice on VAT registration due to film club income; complete VAT claim form

- c) Clerk's report on action list

Noted: Actions have been carried out

#### 8. Cheshire West and Chester Council

To receive reports which are of relevance to **Hartford Parish Council**

Noted: Cllr Manley reported that Riversale Bridge is now underway and once completed will extend walkways and cycle ways to stretch from London Road arches, link across town, through Carey Park and onto Anderton Boat Lift. Northwich Vision Board will meet on 22nd July. Cllr Musgrave reported that the new Independent Living Centre is now open opposite Age Concern on Chester Road which provides an opportunity to try out facilities available. Members of the public are urged to take part in the waste consultation and finance has been secured to make improvements to "Grot Spots" around the local area.

#### 9. Urgent Communications

Clerk to update members on urgent correspondence received

Noted: Cllr Haffenden agreed to contact Age Concern to arrange a visit to the "Men in Sheds" project.

#### 10. Planning

- a) To agree response to planning applications received

Resolved: The following responses were agreed:

App No	Location	Proposed Development	HPC decision
10/01166/FUL	34 Hodge Lane	First floor extension to side	NO
10/01175/FUL	Hartford Manor Primary School	Single storey extension to front	NO
10/01019/FUL	117 Beach Road	First floor extension to side and rear of existing dwelling and garage conversion	NO
10/01105/FUL	355 Chester Road	Single storey extension to rear	NO
10/01160/FUL	Hartford Manor Primary School	Demolition of existing timber mobile and construction of a steel plastisol coated nursery mobile	NO
10/00695/FUL	7 Walnut Lane	Demolition of existing flat roof garage, conservatory and porch and construction of new garage, garden room with part two storey extension to side elevation	NO
10/00957/FUL	65 Landswood Park	Single storey side and rear extension and single storey porch extension to the front	NO
10/01099/FUL	Hartford Village Hall	Single storey side extension	NO
10/00796/FUL	Hartford Bowls & Tennis Club	Conversion of 2 No grass tennis courts into hard courts	NO

App No	Location	Proposed Development	HPC decision
10/01093/FUL	1 Hunters Lane	Two storey side extension	NO
10/01084/FUL	12 Mornant Avenue	Demolition of conservatory and erection of extensions to side and rear of property	NO

Noted: Mid Cheshire College have produced revised drawings of the works to be carried out which were distributed amongst Councillors

b) To note decisions made by CWAC

App No	Location	Proposed Development	HPC decision	CWAC decision
09/00642/FUM	Land to rear of Grange School	Change of use of land for recreational purposes including construction of a hockey pitch and netball courts and two small temporary buildings for changing facilities with associated fencing and floodlighting	N/O	G
10/00462/FUL	278 Northwich Road	Single storey and two storey extensions to front, rear and side	N/O	G
10/00450/FUL	388 Chester Road	Part two storey and part single storey rear extensions, first floor side and single storey front extension	N/O	R

### 11. Village Hall

To receive update

Noted: The Clerk reported that a meeting had taken place with AJK Plant Hire to determine a solution to the drainage problems on the car park. A further update should be available next month

### 12. Quality Parish Council

To receive update - democracy & citizenship

Noted: Cllr Hollens reported that she had met with Cloughwood School and the Manor School to discuss ways in which the Council could become more involved with the schools in promoting democracy and citizenship. Further meetings are to be arranged with other local schools.

### 13. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

a) Civic Soc

Resolved: To arrange a meeting with the Civic Society to agree approach to potential development of the Grange Farm; to send a cheque for £100.00 to Mid-Cheshire College (to donate to charity) in thanks for their help with installing the projector

b) Abbey Community Forum

Noted: Cllr Hollens and the Clerk attended the forum meeting and noted that a new Community Enforcement Team has been established which will deal with parking, litter and dog fouling.

c) Rose Fete

Noted: Cllrs Hollens, Haffenden, Bowden, Hudson and the Clerk attended the Rose Fete which was a huge success. Questionnaires were filled in, based on the original questionnaire for the Parish Plan and the results will be collated by the Clerk.

### 14. Buildings, open spaces and roads

a) Football Club lease

Noted: Cllr Haffenden reported that he and Cllr Gibb had met with representatives of Hartford Football Club to discuss the benefits of securing a lease. It was noted that the football pavilion is being used purely for storage and not used at all as a changing room. Due to drainage issues The Green is being used for 10% of playing time and for practice in the summer. The club have a copy of the proposed lease and it is anticipated that there will be a further update at the next meeting

b) Football Pavilion

Resolved: Following further vandalism to the pavilion it was agreed that anti-vandal paint

will be applied to the spouts and guttering and anti-vandal signs erected at a cost of £179.00 excluding VAT

c) Tennis Club

Resolved: It was agreed that any soil excavated during the works to create 2 all weather pitches from the current 3 grass courts must be removed from the site and that a full specification of the works be forwarded to Council as recommended by CFP Solicitors.

**15. Village Events**

a) Best kept village

Noted: There is no information available for entry 2011

b) Summer Fete

Resolved: It was agreed that the Council will contribute £1,000 towards costs however this will not include the purchase of flowers; original invoices to be provided to the Clerk. This will leave funds available to Council to help support the Christmas event.

**16. Hartford News**

To consider and provide articles for publication

Noted: Waste consultation, Rose Fete, Riversdale Bridge

**17. Social Events**

Noted: It was agreed that Councillors would organise a social event for Councillors and partners in November, costs to be met by those attending.

**18. Any Other Business**

There was no other business

The meeting closed at 10.05pm

Signed:

Date:

Chair