

HARTFORD PARISH COUNCIL

Minutes of the PARISH COUNCIL MONTHLY MEETING held at
Hartford Village Hall, 244 Chester Road, Hartford on
 Monday 13th September 2010 at 7.15pm

Attended by: 11 members of the public
 Cllr Hollens (Chair HPC) Cllr Herbert
 Cllr Haffenden Cllr Bowden
 Cllr Kershaw Cllr Salvoni
 Cllr Bridge Cllr Winterbottom
 Cllr Gibb
 J O'Donoghue (Clerk)
 Cllr Manley (Cheshire West and Chester Council)
 Cllr Musgrave (Cheshire West and Chester Council)

PART A**1. To receive Apologies**

Cllr Hudson was unable to attend the meeting and sent her apologies

2. Disclosure of interest in items on the agenda

No member present at the meeting disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Graham Evans MP

Noted: Graham Evans was unable to attend the meeting due to parliamentary business and it was agreed that he would be invited to the next meeting of the Parish Council.

4. Public Open Forum

1 member of the public expressed concern regarding the general appearance of the Village, in particular the hedges along School Lane and The Green and the Ann Todd garden. Concern was also expressed regarding the poor state of the new planting on Bradburns Lane and by the newly installed mosaic. Cllr Hollens confirmed that these were also concerns of Councillors that had been noted during the recent Village inspection and would be addressed. Daniel Pendlebury (Co-Op) provided a breakdown of the Village Fete which raised funds for St Lukes Hospice. It was agreed that the publicity for the event had not been effective and a suggestion was made that a committee be formed from interested parties to organise the Christmas event. A request was made for funding from the Parish Council which was discussed under agenda item 14a. 2 members of the public appealed for the Parish Council to address the issue of lack of parking within the Village and it was agreed to refer illegal parking to PCSO Andy Taylor. 1 member of the public attended to object to the licence application for Relish on the grounds of increase in traffic. It was noted that the litter bin on Abbey Lane is being filled with free newspapers each week. Cllr Hollens thanked members of the public for attending the meeting and putting their concerns to the Council.

5. PCSO

a) To receive report from PCSO

Noted: PCSO Andy Taylor was unable to attend the meeting due to a recent operation.

b) Shadowing reports from Parish Councillors

Noted: Reports were circulated amongst Councillors and it was agreed that the shadowing had been a worthwhile experience in appreciating the work of the PCSO

6. Approval of Minutes

Resolved: The minutes of Full Council, 12th July 2010 were approved and signed with the following amendment under payments approved:

Zantium (mosaic, grant funded)	(under LGA 1972 s137)	4,933.34
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Payment made under Open Spaces Act 1906, ss9 and 10 and Item 11 QPC to read Cllrs Hollens, Haffenden, Bowden and Clerk.

7. Finance and Administration

- a) To approve and sign the accounts for payment for August/September 2010 (copies provided to Councillors)

Resolved: The following accounts paid in August when there was no committee meeting were retrospectively approved as follows:

J O'Donoghue (Salary)	(under LGA 1972 s143)	1015.83
J Aldridge (discharge planning conditions VH)	(under LGA 1972 s133)	85.00
Sita (eurobin VH)	(under LGA 1972 s133)	472.68
Inland Revenue (Clerk tax & NI)	(under LGA 1972 s143)	338.27
	TOTAL £	1911.78

The following accounts were approved for payment in September 2010:

J O'Donoghue (Salary)	(under LGA 1972 s143)	1015.83
J O'Donoghue (CWAC bin bags)	(under Open Spaces Act 1906, ss9 and 10)	52.26
Inland Revenue (Clerk tax & NI)	(under LGA 1972 s143)	338.27
Thinkprint (Sept newsletter)	(under LGA 1972 s142)	334.88
Dawn Bradley (hogroast summer fete)	(under LGA 1972 s145)	400.00
M & M entertainments (inflatable summer fete)	(under LGA 1972 s145)	270.00
UBEEM (punch and judy, summer fete)	(under LGA 1972 s145)	330.00
M Bathgate (copy drawings)	(under LGA 1972 s133)	20.00
Thinkprint (helium balloons summer fete)	(under LGA 1972 s145)	386.58
R Hollens (vouchers etc summer fete)	(under LGA 1972 s145)	23.98
Booher Construction (grant to be claimed mosaic)	(under Open Spaces Act 1906, ss9 and 10)	11740.01
K Berry (mosaic architect grant to be claimed)	(under Open Spaces Act 1906, ss9 and 10)	1698.00
L Salvoni (plastic for noticeboards)	(under LGA 1972 s142)	59.60
Cheshire Corporate Services (banner for fete)	(under LGA 1972 s145)	88.13
T Sproston (litter, pavement repairs)	(under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	405.44
A Aldcroft (hedges and grass cutting)	(under Open Spaces Act 1906, ss9 and 10)	1060.00
R Haffenden (summer fete expenses)	(under LGA 1972 s145)	29.99
R Haffenden (lockable cabinet for projector remote)	(under LGA 1972 s133)	27.22
	TOTAL £	18280.19

8. Cheshire West and Chester Council

To receive reports which are of relevance to **Hartford Parish Council**

Noted: Cllr Manley reported that changes are taking place within local government with development agencies and government offices being disbanded to allow local economic partnerships to come into being. The Planning Core Strategy is in the process of being developed and parish councils will have a better say of how policies should be brought together although localism will remain an issue. Cllr Herbert reported that the regeneration of Northwich is building momentum with over £45million having been spent on the mines which should receive certification for development within 2 years to allow for stabilisation of the land. The most recent initiative is the bus shuttle from Northwich station into the town centre. Cllr Musgrave requested that the £500.00 Members grant given to the village to support the summer fete be put towards the Victorian Christmas event and this was agreed. Both Councillors agreed to support the Parish Council in their attempt to install a seat on Parker Avenue play area at the request of various residents. Parish Councillors raised the issue of the locked gates on Hartford Campus and were advised to request a copy of the procedures for locking the gates and the implication on any safe route to school with the Head of Hartford High School.

9. Urgent Communications

Clerk to update members on urgent correspondence received

- Request from Hartford NSPCC for a grant of £900.00 to enable the purchase of 3 gazebos to use at various outdoor events through the year.

Resolved: Clerk to forward grant claim form for consideration at the Finance Committee meeting due to be held in October 2010.

- Invitation from Cheshire FM to take part in a programme entitled “Down your way” with the objective of highlighting the 29 parish and 3 town councils within the Cheshire FM area

Noted: Clerk to find out more information for discussion at the October meeting.

10. Planning

a) To agree response to planning applications received

App No	Location	Proposed Development	Resolved
10/02067/CAT	11 The Grange	Horse chestnut - reduce length and weight, red oak - crown lift and remove 3 of the lowest branches, common holly - reduce height of the group of hollies by 50%, scots pine - fell, apple - fell	Cllrs Haffenden and Gibb to visit site and make comment on behalf of HPC
10/01675/FUL	13 Sandfield Road	Erection of two storey side extension, single storey rear/side extension, insertion of roof lights, basement to the rear/side of the property and a detached garden store workshop to the rear of the property	Cllrs Hollens and Bowden to visit and make comment on behalf of HPC
10/01859/FUL	Relish 35-37 School Lane	Variation on condition 4 on planning permission 09/00336/COU to extend opening hours	No objection

11. Quality Parish Council

a) To receive update and agree meeting date with Ian Jones from ChALC

Resolved: Clerk to discuss progress so far with evidence for QPC with Ian Jones and invite him to meet with Councillors prior to the October meeting to advise as to further evidence required.

b) To arrange meeting to discuss involvement with Hartford High School Citizenship Days to be held on 7/8th October 2010

Resolved: Cllrs Hollens, Bowden and the Clerk to meet on 28th September, time and place to be agreed.

12. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

a) Report from Civic Society monthly meeting (R Hollens)

Noted: The projector has been installed in the Village Hall and is awaiting the electrician to make the final connections. The summer plants are coming to an end and winter planting is about to go in. The AGM will be held on 6th October and a speaker has been invited. The next meeting will be held on 4/10/10.

b) Report from meeting with Rev Mike Smith (R Hollens)

Noted: Concerns were addressed regarding the numerous negative comments received by the Council regarding the new church hall and the perceived lack of availability regarding the bookings process for the hall. It was agreed that Cllr Hollens and the Clerk would hold a further on-site meeting to discuss the placement of church noticeboards, hedges and lighting arrangements for the church hall.

Resolved: Cllrs Hollens, Kershaw, Salvoni and Herbert agreed to attend the church hall opening ceremony on 7th November 2010 on behalf of the Parish Council. Clerk to confirm attendance.

c) Men in sheds

Noted: Cllr Haffenden visited the project and reported that the quality of the work was impressive. Wooden goods are available for sale and a wide range of products are available. Further projects are planning for Chester and Ellesmere Port.

13. Buildings, open spaces and roads

a) To discuss Football Club lease

Noted: Cllr Haffenden reported that there had been no progression since the meeting in July and that issues were ongoing regarding grass cutting and maintenance issues.

Resolved: Cllrs Haffenden and Gibb to arrange further meeting with representatives of Hartford Football Club

- b) To discuss Mosaic and damage caused by contractors working on new Church Hall

Noted: Councillors visited the mosaic and reported that the damage would appear to be superficial and that no further action would be necessary.

- c) To discuss improvements to Parker Avenue play area

Resolved: Clerk to write to CWAC to request removal of condition 3 of planning permission 08-1605-FUL to allow a bench to be installed on Parker Avenue play area at the request of residents.

14. Village Events

- a) To review Summer Fete

Noted: It was agreed that the event had been successful and had resulted in a number of different community groups working together for the benefit of residents.

- b) To discuss Village Inspection and actions resulting

Noted: Cllr Hollens reported that during the Village inspection a number of issues had been noted and suggested that a working group be formed to address them.

Resolved: Cllrs Haffenden, Bridge, Gibb and Winterbottom agreed to form a working group to look at the following: access to the allotments; grange car park resurfacing with bay marking; Ann Todd garden; mosaic; Grange Wood. Working group to report at the next meeting.

15. Royalty Wood

- a) To receive update

Noted: There was no further update

16. Film Club

- a) To receive update

Noted: The Clerk reported that the accounts for the film shows held over the 2009-2010 showed a balance of £1845.34 however all invoices in connection with the shows had not yet been received.

Resolved: Balance to be distributed under Local Government Act 1972 s137 in the following way:

The Grange School Charity £300; Village Hall Management Committee £300; NSPCC (gazebo) £300; St Luke's Hospice £100; Age Concern £200; remainder to be carried forward for the next film season.

Noted: The next season of films will take part on the following dates:

Monday, 11 October Friday 5 November Wednesday 1 December 2010 Tuesdays: 18 January 8 February 22 March 2011

17. School Governors

- a) To receive update

Noted: Cllr Herbert confirmed that he would be willing to stand as governor for Hartford High School; Cllr Haffenden confirmed that he would be willing to stand as governor for Cloughwood School

18. Finance Committee Date

- a) To agree date and time of meeting

Resolved: The finance committee will be held on 28th October 2010 at 7pm at Hartford Village Hall

19. Christmas lights

- a) To agree lighting arrangements

Noted: Cllr Bridge to canvas opinion within the Village and report at next meeting

20. Hartford News

- a) To consider and provide articles for publication

Noted: Summer fete, answers to anagram competition, role of the Parish Council

21. Any Other Business

For discussion only, no decisions can be made on items under this heading crossing on beach

Noted: Lack of crossing on Beach Road

Damage to footpath at junction of Thorn Lane and Stones Manor Lane

PART B - exclusion of press and public

22. Village Hall

- a) To discuss/agree contract for works to the Village Hall

Resolved: To defer decision pending further information

23. Village Hall Car Park

- a) To review progress

Resolved: AJK Plant Hire to be appointed contractors for major works to the over-spill car park. Clerk to request bay marking on the existing car park.

Noted: Works to commence in approximately 2-3 weeks, Clerk to inform hall users and the Bowls and Tennis Club once start date is confirmed.

24. Close of meeting

The meeting closed at 10.25pm

Signed:

Date:

Chair