

HARTFORD PARISH COUNCIL

Minutes of the PARISH COUNCIL MONTHLY MEETING held at
Hartford Village Hall, 244 Chester Road, Hartford on
 Monday 12th July 2010 at 7.15pm

Attended by: 1 members of the public
 Cllr Hollens (Chair HPC) Cllr Herbert
 Cllr Haffenden Cllr Bowden
 Cllr Kershaw Cllr Hudson
 Cllr Bridge Cllr Winterbottom
 J O'Donoghue (Clerk)
 Cllr Manley (Cheshire West and Chester Council)

1. To receive Apologies

Cllrs Gibb and Salvoni were unable to attend the meeting and sent their apologies

2. Disclosure of interest in items on the agenda

No member, present at the meeting disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Public Open Forum

1 member of the public attended to raise the issue of the difficulty parking in King Street. PCSO Andy Taylor agreed to look at the area however enforcement action would be unlikely as there are no parking restrictions on King Street and many residents do not have off-street parking.

4. PCSO

a) To receive report from PCSO Andy Taylor

Noted: PCSO Andy Taylor attended the meeting and confirmed that he will be having a knee operation on 24th August and off duty for 2 weeks. On his return he will be on desk duties and Hartford will be patrolled by PCSO Stuart Gough, PCSO for Greenbank. Cllr Herbert reported that he had been out on patrol with PCSO Taylor and will provide a report for the September meeting.

Resolved: Cllrs who have not yet been on patrol to make arrangements directly with PCSO

b) To sign Service Level Agreement (previously approved)

Resolved: The Service Level Agreement was signed by the Chair. Copy given to PCSO Taylor to return to the Police Authority.

5. Approval of Minutes

To approve and sign Minutes of Full Council, 14th June

Resolved: The minutes were approved and signed

6. Finance and Administration

a) To approve and sign the accounts for payment for July 2010

Resolved: The following accounts were approved for payment:

M Leigh (anti vandal paint football pavilion)	(under Local Government (Miscellaneous Provisions) Act 1976 s19)	201.33
M Leigh (exterior painting football pavilion)	(under Local Government (Miscellaneous Provisions) Act 1976 s19)	263.20
M Leigh (metal cover to electricity inlet football pavilion)	(under Local Government (Miscellaneous Provisions) Act 1976 s19)	184.48
M Leigh (repair cement rendering football pavilion)	(under Local Government (Miscellaneous Provisions) Act 1976 s19)	849.53
J O'Donoghue (Salary)	(under LGA 1972 s143)	1,016.03
T Sproston (Village maintenance)	(under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	342.67
Audit Commission (audit fee)	(under LGA 1972 s111)	470.00
Cheshire Community Action (subscription)	(under LGA 1972 s143)	50.00
Zantium (mosaic, grant funded)	(under LGA 1972 s137)	4,933.34
Thinkprint (Hartford News)	(under LGA 1972 s142)	270.00

	Total	8,580.58
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b) Clerk's report on action list

Noted: All actions have been carried out

7. Cheshire West and Chester Council

To receive reports which are of relevance to **Hartford Parish Council**

Cllr Manley attended the meeting and confirmed that the opening of Riversdale Bridge has been delayed and that it will not be operational for the start of the school term. It is anticipated that it will be open by the end of October 2010.

8. Urgent Communications

Clerk to update members on urgent correspondence received

Resolved: Clerk to contact resident on Parker Avenue re planning condition preventing the installation of a bench; Clerk to contact CWAC regarding installation of white markers on the grass verge outside the MOT garage on Chester Road.

9. Planning

a) To agree response to planning applications received:

Resolved: The following responses were agreed:

AppNo	Location	Proposed Development	Response
10/01423/FUL	77 Beach Road	Demolition (in part) of existing single storey rear outrigger and garage and construction of new single storey side and rear extension with some internal remodelling at ground floor.	No objection
10/01392/FUL	Hartford Campus	Variation of conditions 1-21 on planning permission 09/00286/FUM - Phased demolition and construction of college buildings, with associated car parking, revised vehicular access points and external landscaping.	Clerk to make response following Cllr's meeting with MCC
10/01514/FUL	1 Massey Avenue	First floor side extension and internal alterations to integral garage. Detached double garage to rear of property.	No objection
10/01504/TPO	27 Ravenswood	Removal of Ash (T2), Oak (T3) and Ash (T4)	No objection
10/01538/FUL	388 Chester Rd	Part two storey and part single storey rear extension and side extension (resubmission 10/00450/FUL)	No objection
10/01464/FUL	18 Vale Road	Single storey front extension, single storey side/rear extension, insertion of window to side elevation, velux windows to existing side extension, conversion of existing garage to a habitable room and associated works	No objection

b) To note decisions made by Hartford Parish Council Planning Committee:

Noted:

App No	Location	Proposed Development	Response
10/01387/FUL	Amen plc, Sandiway House	Demolition of the former (B1) office buildings and erection of 5 residential dwellings with associated landscaping and means of access	No objection
10/01386/FUL	Amec plc, Sandiway House	Conversion of Sandiway House from B1 offices to a C3 residential dwelling with associated external remodelling and extensions and landscaping/means of access, involving the demolition of the former B1 office buildings	No objection

c) To decide action to be taken following planning approval for lighting of the cross on the new church hall

Resolved: Clerk to write to CWAC Planning to express concern, on the behalf of residents in the Conservation Area, with regards to the present timings for illumination of the church cross as contained in the notice of planning permission dated 10 June 2010, application number 10/00967/FUL; Clerk to arrange meeting with Cllr Hollens and Rev M Smith from St John's Church to discuss the Parish Council's concerns relating to the damage the erection of the new church hall has done to the position of the church in the community.

10. Village Hall

To receive update

Noted: The planning application has received approval with an amendment that the disabled toilet window faces the front of the building and not the side.

Resolved: Bathgate Design Solutions be instructed to follow the procedures with regard to gaining building regulation approval; Clerk to obtain quotes for building work.

11. Quality Parish Council

To receive update

Noted: Cllr Hollens reported that a meeting had taken place at Hartford High School to discuss how the Council could work with the school on promoting citizenship and democracy. It was agreed that representatives of the Parish Council would provide input on 7th and 8th October for the school's citizenship programme working with year 9 and 10 pupils on a range of topics. This will involve 2 x 1 hour sessions on both days from 9am to 10.15am and 10.30am to 11.15am.

Resolved: Cllrs Hollens, Haffenden, Bowden and the Clerk agreed to form a working party to provide and deliver the sessions; date of first meeting to be agreed; Clerk to arrange date for Ian Jones from ChALC to attend a meeting with Cllrs to discuss progress so far with regards to QPC status.

12. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

a) Civic Society monthly meeting

Noted: Cllr Hollens attended the meeting and reported that the hanging baskets are thriving now that a rota for watering has been established; membership continues to rise and the Society will be attending the summer fete; concerns were expressed with regards to the illumination of the cross on the new church hall.

b) Report from informal meeting with the Civic Society

Noted: Informal report circulated amongst Councillors prior to the meeting

Resolved: Clerk to write to Redrow following their acquisition of Grange Farm

c) Men in Sheds

Noted: Deferred to next meeting

13. Buildings, open spaces and roads

a) Football Club lease

Noted: Following the meeting with representatives of Hartford Football Club the Parish Council received an email stating that: the proposed lease is not acceptable to the club and that there are issues with regards to access to allotments and maintenance; funding will be required from the council of £1,200 per year with a one-off cost of £8,000 also required to improve facilities; peppercorn rent of £1.00 per year.

Resolved: Following discussion it was agreed that the demands of the Club are unacceptable as the cost of cutting the Green Field is already met by Council; major improvements have been made to the exterior of the football pavilion; no other voluntary group receives this level of funding from the Council; the purpose of the proposed lease is to enable the club to apply for grant funding. Cllr Haffenden and Gibb to arrange a further meeting with representatives of the Club

b) Mosaic

Noted: The Clerk reported that completion of the mosaic will be slightly delayed as the groundworks promised by CWAC had not been undertaken.

c) Bradburns Lane

Noted: Cllr Hollens reported that Janet Wooldridge, CWAC landscape architect, has made contact following her previous visit and has now arranged to have replanting and grass seeding carried out.

Resolved: Clerk to contact CWAC and request sympathetic pruning of the large oak by the fountain on Chester Road following their email to state that pruning is necessary due to the installation of the new street lighting.

14. Village Events

a) Summer Fete

Resolved: Informal meeting to take place on Tuesday 20th July at 7.30pm at the Village Hall to confirm arrangements for the Parish Council. Clerk to invite Dan Pendlebury to attend.

b) Village Inspection

Resolved: Village inspection to take place on Monday 9th August. Cllrs to meet at 6.30pm at Grange Park car park, route to be confirmed.

15. Allotments

Noted: Cllr Haffenden reported that he had carried out an allotment inspection and that there were no evident issues.

16. November Social Event

Resolved: Cllr Hollens to obtain menus for the Spinner and Burgamot and the Fox and Barrell, Clerk to invite Chris and Janet Poole and Trish and Ian Parker to attend, date to be agreed.

17. School Governors

Resolved: Cllr Hollens to contact Cloughwood School to discuss present vacancy; Cllr Hollens to contact Hartford High School with regard to current vacancies.

18. Hartford News

Noted: There is no August edition of Hartford News

19. Any Other Business

Noted: There was no other business

PART B - exclusion of press and public

20. Village Hall Car Park

Resolved: Current quote for grass paving and reinforcement received from AJK Plant Hire was considered acceptable; Clerk to proceed with a further 2 quotes for the car park in accordance with Standing Orders; Cllr Hollens given authority together with the Clerk to decide on the award of contract and arrange for work to begin prior to the next Parish Council meeting on 13/09/10.

21. Royalty Wood, Beach Road

Noted: 5.18 acres of woodland will be auctioned on 22nd July at The Hazel Pear, Acton Bridge. Guide price £5,000 to £8,000 per acre.

Resolved: In order to protect the woodland and maintain it as a community asset it was unanimously agreed that the Council will appoint Cllr Haffenden to bid for Royalty Wood up to an agreed maximum price; Cllr Hollens and the Clerk to attend

22. Close of meeting

The meeting closed at 10.05pm