

HARTFORD PARISH COUNCIL

Minutes of the PARISH COUNCIL MONTHLY MEETING held at
Hartford Village Hall, 244 Chester Road, Hartford on
 Monday 11th October 2010 at 7.15pm

Attended by: 2 members of the public
 Cllr Hollens (Chair HPC) Cllr Herbert
 Cllr Haffenden Cllr Bowden
 Cllr Winterbottom Cllr Hudson
 Cllr Gibb
 K Durose (Northwich Guardian)
 J O'Donoghue (Clerk)

PART A**1. To receive Apologies**

Councillors Kershaw, Salvoni and Bridge were unable to attend the meeting due to work commitments and sent their apologies

2. Disclosure of interest in items on the agenda

Noted: No members disclosed of any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern. This session will last no longer than 15 minutes

Noted: 2 members of the public attended the meeting, no concerns were raised

4. PCSO

To receive report from PCSO

Noted: PCSO Taylor was unable to attend the meeting however he reported that there have been no incidents of anti-social behaviour in the last month. Residents in Hartford are being invited to discuss local issues at a police surgery later this month. Hartford Neighbourhood Policing Team is holding a drop in surgery at St Luke's Charity Shop in Chester Road on Wednesday October 27 from 2pm- 3pm. Residents can go along to meet members of their local team, and speak to them about any issues in the community. PCSO also provided copy for Hartford News relating to car parking and inconsiderate driving on Hartford Campus.

5. Approval of Minutes

To approve and sign Minutes of Full Council, 13th September 2010

Resolved: that the minutes be agreed and signed

6. Finance and Administration

- a) To approve and sign the accounts for payment for October 2010 (copies provided to Councillors)

Resolved: that the following accounts be paid:

J O'Donoghue (Salary)	(under LGA 1972 s143)	1,016.12
J O'Donoghue (Travel Expenses)	(under LGA 1972 s143)	26.00
Inland Revenue (Clerk tax & NI)	(under LGA 1972 s143)	338.09
T Sproston (Village maintenance)	(under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	342.67
Society of Local Council Clerks	(under LGA 1972 s143)	135.00
Swift Electrical Services	(under LGA 1972 s133)	100.00
Thinkprint (Hartford News)	(under LGA 1972 s142)	285.00
A Aldcroft (additional grass cut)	(under Open Spaces Act 1906, ss9 and 10)	175.00
	Total	2,417.88

- b) To approve overspend on mosaic installation

Noted: The Clerk report that the Big Lotteries Open Spaces Grant consisted of £18,795 capital grant, £333.20 revenue grant making total of £19129.05. Actual spend has been £7,400 for design, workshops and casting, £11,740.01 for groundworks and installation, £1698.00 landscape architects fees, total spend of £20,838.01 leading to an overspend of £1,708.96 against budget. However, following the VAT reclaim on the project of £1,748.51 this results in an actual underspend of £39.55. All invoices have been paid and the grant forms completed for payment by Groundwork Trust who administer the Big Lotteries grant programme.

7. Cheshire West and Chester Council

To receive reports which are of relevance to **Hartford Parish Council**

Noted: Cllr Manley and Musgrave were unable to attend the meeting and sent their apologies

8. Urgent Communications

Clerk to update members on urgent correspondence received

- Invitation to public exhibition re proposal for a sustainable energy plant, Lostock on 12th October between 11am and 1pm

Resolved: Cllrs Hudson, Bowden and Herbert to attend

- Invitation to Remembrance Sunday Parade on 14th November 2010 to assemble at 9.30am at Bradburns Lane Club House and march at 9.40am to St Johns Church for Service of Remembrance, parade to return to the Club House where refreshments will be available

Resolved: Cllrs Herbert, Hollens, Hudson, Gibb and Haffenden to attend

- Letter received by Chair from local resident requesting that the Green Field be turned into car parking

Resolved: Clerk to respond that the land is subject to covenants limiting the land to recreational amenity use and allotment gardens

- Request from community group to install football posts on The Green Field as a memorial and for the Parish Council to act as the accountable body for administrative purposes

Resolved: Cllrs Gibb and Haffenden to liaise with Hartford Football Club as to suitable site; Parish Council to act as accountable body for administrative purposes

- CHALC AGM - 21st October, Middlewich Civic Centre, 6.30pm

Resolved: Cllr Herbert to attend

9. Planning

- a) To agree response to planning applications received

App No	Location	Proposed Development
10/02174/FUL	14 Berrystead	Remodelling with single storey extension to rear and small two storey extension within elbow of building with new entrance link between existing house and detached garage Resolved: Cllrs Haffenden and Bridge to respond through the Clerk on behalf of the Parish Council
10/02102/LDC	13 King Street	Loft conversion Resolved: No Objection
10/02087/FUL	48 Park Lane	Single storey side and front extension Resolved: No objection

10. Quality Parish Council

- a) Report from Hartford High School Citizenship Days held on 7/8th October 2010

Noted: Cllr Hollens reported that the sessions run by the Council on the citizenship days held at Hartford High School had been a great success involving approximately 60 Year 11 pupils working in groups and thanked Cllrs Haffenden, Bowden and the Clerk for their input.

Resolved: that the next meeting of the QPC group will meet on 19th October at 7pm at 231 Hartford Road

11. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

- a) Report from meeting with Mike Holland, Headmaster, Hartford High School

Noted: Cllr Hollens reported that the school is still trying to sell some of the school land

to develop facilities; the school is about to make a final decision as to whether to become a foundation or faith school; the Headmaster welcomed the Council being involved with citizenship day; it was confirmed that rooms are available to hire for evening meetings

b) Report from Governors Meeting Hartford Manor School

Noted: Cllr Hollens reported that the school has a new nursery, allotment project and eco garden; there are plans to extend the play equipment and that the school still organise a number of outdoor activities; the school appreciated being involved with other local schools in the mosaic project and would welcome the involvement of the Parish Council with it's citizenship and democracy programme.

c) Report from meeting with Christopher Jeffery, Headmaster, The Grange School

Noted: Cllr Hollens reported that the school has a new operations manager responsible for the grounds; that a meeting will be arranged with the operations manager to discuss resumption of the procedure for applying for a permissive path between The Grange, The Grange Wood and Grange Park now that it would appear that The Grange School are the landowners of a previously disputed section of the proposed permissive path; the school were thanked for their considerable support of the Film Club by providing free use of the theatre; parking issues were discussed which the Headmaster will continue to address with pupils and parents; the school would welcome input from the Parish Council the democracy and citizenship programme.

d) Report from site meeting with Reverend Mike Smith, St John the Baptist Church

Noted: Cllr Hollens reported that the hedge on School Lane has been reinstated; that 2 new noticeboards were to be installed and that she had advised that planning permission would probably be required; that there are problems with the external lighting of the new church hall which are being addressed; that the new church hall could be used as alternative accommodation for groups using the Village Hall during closure; that the pre-school group using the Village Hall would be welcome at the new church hall during closure and that the issue of temporary storage for the play group would be considered.

e) Twinning

Noted: Cllr Haffenden reported that twinning had approached various local clubs and societies and had achieved positive feedback; Knots and Needles have made contact with a group in Mornant, Riddings Lane Primary School are developing links with a Mornant school and the Tennis Club would also like to be involved; Twinning wish to attend the next meeting and provide an update; an article has been provided for Hartford News.

12. Buildings, open spaces and roads

a) To discuss Football Club lease

Noted: Cllr Gibb reported that following several attempts to contact representatives of Hartford Football Club there had been no response and agreed to make further attempts prior to the next meeting; it was agreed that it was not in the long term interests of residents or the Parish Council to continue to pursue a lease indefinitely; it was agreed to place this item on the agenda for the next Council meeting with a view to considering alternative uses for the current football pavilion and field

b) To discuss improvements to Parker Avenue play area

Noted: Clerk to complete application for discharge of condition following signing of cheque

c) To discuss Bradburns Lane improvements

Noted: Clerk to continue to progress with Cheshire West and Chester and report at next meeting.

d) To discuss conversion of 2 grass courts to hardcourts at Hartford Tennis Club

Resolved: that the draft deed be approved with the addition of a paragraph to state that the area included in the previous lease and not covered by the variation (1/3 of current grassed courts) be reinstated to a level grassed area following completion of the works to the satisfaction of the landlord; following the above addition Clerk and Chair given permission to sign the deed of variation on behalf of the Parish Council and without delay

e) Grange Farm land

Noted: Bridgemere Ltd now managing the land which is much improved and has been rented to a local farmer for crop cultivation. Cllr Haffenden asked if the Parish Council would be prepared to support an application for a TPO on an oak tree on the land and was asked to provide further information at the next Council meeting

- f) To discuss installation of waste bin on Walnut Lane

Resolved: Clerk to contact CWAC to request waste bin on corner of Walnut Lane and Chester Road by the bus stop; Clerk to investigate possibility of Parish Council installing waste bins in the bus stops outside St John's Church; Clerk to instruct Village Hall caretaker to paint inside PC bus shelters, colour to be advised by Chair

13. Village Events

- a) To discuss arrangements for Victorian Christmas 11th December 2010

Noted: A committee has now been formed consisting of a Chairman, Secretary and Treasurer involving St Johns Church, volunteers from the Co-Operative and a Parish Councillor, Cllr Kershaw. The committee will keep the Council informed as to progress.

- b) To discuss Village Inspection and actions resulting

Noted: Cllr Haffenden agreed to arrange of meeting of the working group prior to the next meeting to report at the meeting in November.

14. Village Hall

- a) To review progress on car park

Noted: Works due to begin on the car park will commence on 13th October and take approximately 2 weeks

15. Cheshire FM

- a) To discuss involvement with series on local democracy

Resolved: to dismiss this item

16. School Governors

- a) To receive update

Noted: Cllr Haffenden will attend the next Governors Meeting at Cloughwood School on 20th October at 4pm as an observer.

17. Finance Committee Date

- a) To take place on Thursday 28th October at 7.00pm at Hartford Village Hall

Noted

18. Christmas lights

- a) To agree lighting arrangements

Noted: Cllr Bridge was unable to attend the meeting and report back on talks with shop owners so this was deferred to the next meeting

Resolved: that the Clerk request Swift Electrical Services to carry out testing on the connection and timer for the Bradburns Lane tree; that the lights be lit from 1st December to 6th January; timings consistent with previous year

19. Hartford News

- a) To consider and provide articles for publication

Noted: Village Hall, Citizenship and Democracy Days, grants, films

20. Any Other Business

For discussion only, no decisions can be made on items under this heading

Noted: Cllr Gibb agreed to look at the current Standing Orders and make recommendations for improvement/changes prior to the Annual Meeting

21. To consider passing the following resolution:

That, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.

Resolved: that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item(s) of business on the grounds that it

involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.

22. Village Hall

a) To discuss/agree contract for works to the Village Hall and issues arising
Resolved: that D McCoy Building Contractors be appointed as contractor for the works (proposed Cllr Gibb, seconded Cllr Haffenden, agreed unanimously); start date to be 13th December 2010; storage container for the play group to be provided up to a maximum cost of £500; Clerk to inform all users of the Village Hall

23. Close of meeting

The meeting closed at 9.50pm

Signed:

Date:

Chair