

HARTFORD PARISH COUNCIL

Minutes of the PARISH COUNCIL MONTHLY MEETING held at
The Grange School Hartford on
 Monday 10th January 2011 at 6.45pm

Attended by: 3 members of the public
 Cllr Gibb (Acting Chairman HPC) Cllr P Winterbottom
 Cllr Haffenden Cllr Bowden
 Cllr Hudson Cllr Bridge
 J O'Donoghue (Clerk)

1. To receive Apologies

Noted: Cllrs Salvoni, Hollens and Herbert were unable to attend the meeting and sent their apologies.

2. Disclosure of interest in items on the agenda

Noted: No member disclosed any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3. Public Open Forum

Members of the public are invited to address Councillors and raise issues of concern. This session will last no longer than 15 minutes.

Noted: Paul Johnson attended the meeting as a representative of Hartford Football Club and it was noted that discussions are moving forward with regard to the lease and that the Club are keen to complete negotiations. Cllrs Gibb and Haffenden to arrange a further meeting with the Club to agree the plan of the area to be leased. Pat Hatfield attended on behalf of Hartford Civic Society and reported that the group are to decide on projects for the coming year. Trevor Sproston also attended and reported that he is happy to continue with the litter picks and groundworks currently carried out on behalf of the Council.

4. PCSO

To receive report from PCSO

Noted: PCSO Andy Taylor attended the meeting whilst off duty and reported that: there have been a number of incidents of anti-social behaviour on St James Way which have been dealt with; there have been incidents of youths drinking on land off Mornant Avenue which have been dealt with; there have been a number of thefts from outbuildings at the school and nursery which are being followed up; Hartford High School has asked for the PCSO and PC to attend the school to work with groups on crime prevention involving prisoners from Thorn Cross Prison talking about the impact of life in prison; Community Week starts on 17th January in Greenbank and on Hartford Campus; a new litter campaign is being organised in association with CWAC; parking around the schools, in particular Riddings Lane and Park Lane will continue to be monitored; PCSO Andy Taylor will be on leave during February and Hartford will be covered by PSCO Stuart Goff from Greenbank.

5. Approval of Minutes

To approve and sign Minutes of Full Council, 13th December 2010

Resolved: The minutes of the meeting held 13th December 2010 were approved and signed.

6. Finance and Administration

a) To approve and sign the accounts for January 2011 (copies provided to Councillors)

Resolved: The following accounts were approved:

J O'Donoghue (Salary)	(under LGA 1972 s143)	1,016.12
Inland Revenue (Clerk tax & NI)	(under LGA 1972 s143)	338.29
T Sproston (Village maintenance)	(under HA 1980, s43, 50,96,144, LGA 1972 s214 PCA 1957 s1)	342.67
Office Expenses (BT phonebill)	(under LG (FP) A 1963 s5)	54.33

Poppy Appeal	(under LGA 1972 s137)	38.00
Sita (eurobin)	(under LGA 1972 s133)	70.43
	Total	1,859.84

- b) Report on actions from the previous meeting

Noted: Cllr Gibb to attend Yorkshire Bank, Crewe, to complete process of authorised signatory

- c) To note Parish Council vacancy following the resignation of T Kershaw

Noted: Vacancy notices on noticeboard by Post Office, on website and Northwich Guardian informed

- d) To approve amendments to Financial Standing Orders

Resolved: The Standing Orders were approved and are appended to these minutes (Appendix A)

7. Cheshire West and Chester Council

To receive reports which are of relevance to Hartford Parish Council

Noted: Councillor K Musgrave attended the meeting and asked for the support of the Parish Council in tackling the overgrown hedges along Fullerton Road belonging to the Coachman and the end of Abbey Way; it was noted that relaxation in planning legislation allows more access for Councillors to speak on resident's behalf; new Wards are now in place creating a Greenbank and Hartford Ward; Cllrs Manley and Musgrave will be putting in nominations for the forthcoming elections, the polling station will again be in St John's Church; CWAC has agreed not to increase Council Tax for the coming year and will qualify for a 2.5% increase in Central Government Grants for the next 3 years which will stabilise Council Tax; local Councillors still have some funds for community grants.

Resolved: Clerk to request grant funding for equipment for Grange Park; Cllr Bridge to request grant form for Christmas lights.

8. Urgent Communications

Clerk to update members on urgent correspondence received

Noted: There was no urgent correspondence

9. Planning

- a) To agree response to planning applications received

Noted: No planning applications received

10. Quality Parish Council

- a) To approve quotation for leaflet printing

Resolved: Quote received from Thinkprint in the sum of £395.00 was unanimously accepted

- b) To agree quotation for leaflet distribution

Resolved: Quote received from DPDS Ltd in the sum of £180.00 for door to door delivery of 2,500 leaflets was unanimously accepted

11. Councillors' and Representatives' attendance at meetings, seminars, consultations and minor reports/matters for consideration at future meetings.

- a) To note progress regarding the landscaping on Bradburns Lane and Chester Road following the installation of the slip road

Noted: No further progress has taken place; a Christmas tree has been dumped in the hedge adjacent to the slip road

Resolved: Clerk to progress; Clerk to report fly tipping to CWAC

12. Village Working Group

- a) To receive report following appointment of Urban Forestry Group

Noted: Cllr Haffenden reported that works will begin on 11 January 2011 and that a report should be available for the next Parish Council Meeting.

13. Buildings, open spaces and roads

- a) Football Club lease

Noted: Progress continues to take place

Resolved: Hartford Parish Council to grant the Football Club the sum of £660 per year towards the cost of grass cutting of the football field, to be annually reviewed based on CPI once

the lease is signed and responsibility for grass cutting confirmed, this figure is based on that currently paid by Hartford Parish Council for grass cutting on The Green; Clerk to provide marked up plan of area to be leased; Cllr Gibb and Haffenden agreed to arrange a meeting with representatives of the Club to discuss any remaining issues

b) Allotments - to discuss any future extension to the existing allotments

Resolved: To ensure that the area approved for allotments together with access roads and paths are excluded from the area to be leased by the Football Club

14. Village Hall

a) To report on progress

Noted: Cllr Gibb reported that progress is continuing and that Building Regulations required deeper footings due to the presence of the large oak trees

Resolved: It was unanimously agreed to grant Cllr Gibb authority to make decisions regarding the build on behalf of the Parish Council in his capacity as Clerk of Works.

15. Hartford News

a) To consider and provide articles for publication

Noted: Articles to include Victorian Fair and Parish Council report

16. Close of Meeting

Noted: The meeting closed at 8.30pm