

Councillors are summoned to attend the PARISH COUNCIL MONTHLY MEETING to be held at  
**Hartford Village Hall, Chester Road, Hartford** on  
Monday 14<sup>th</sup> November 2011 at 7.15pm

Jo O'Donoghue, Parish Clerk

Date: 8<sup>th</sup> November 2011

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## **PART A**

### **1. To receive Apologies**

### **2. Disclosure of interest in items on the agenda**

To receive from members, disclosure of any (a) Personal, (b) Prejudicial Interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007

*(suspend Standing Orders)*

### **3. Public Open Forum**

Members of the public are invited to address Councillors and raise issues of concern. This session will last no longer than 15 minutes

### **4. PCSO**

To receive report from PCSO

### **5. Cheshire West and Chester Council**

To receive reports which are of relevance to **Hartford Parish Council**

*(reinstate Standing Orders)*

### **6. Approval of Minutes**

- a) To approve and sign Minutes of Full Council held on 10<sup>th</sup> October 2011
- b) To approve and sign Minutes of Finance Committee Meeting held on 1<sup>st</sup> November 2011

### **7. Finance and Administration**

- a) Clerk's report
- b) To approve and sign the accounts for payment November 2011
- c) To approve and sign monthly bank reconciliation October 2011
- d) To consider the recommendations for the 2012 - 2013 budget from the Finance Committee
- e) To consider the recommendations for the 2012 - 2013 precept from the Finance Committee
- f) To consider approval of a further £1,000 towards the budget for Christmas arrangements
- g) To note contribution of £1,000 from Cllrs Herbert and Manley (CWAC) towards Christmas arrangements and £250 to pay for the Christmas tree in the centre of the Village
- h) To note contribution of £500 from The Co-Operative towards Christmas arrangements

### **8. Land to be leased from Cheshire West and Chester Council (Bradburns Lane/Chester Road junction and Chester Road/School Lane junction)**

- a) To receive report from Cllr Hollens
- b) To discuss and agree proposals for land maintenance
- c) To discuss and agree proposals for tender process

### **9. Village Inspection**

- a) To receive report from Cllr Hollens

- b) To consider and agree action to be taken following the inspection

#### 10. Leaflet distribution

To consider action to be taken following the failure of DPDS Ltd to fulfil contracted agreement

#### 11. Tennis Club Parking

- a) To receive report from Cllr Gibb regarding progress to date with AJK Plant Hire
- b) To agree action to be taken

#### 12. Consultation - Proposal for the closure of Hartford High School and the establishment of a new voluntary aided church of England school

To consider response from Hartford Parish Council

#### 13. Joint Action Group

To receive update from Cllr Hollens

#### 14. Christmas Arrangements

To note final arrangements for Christmas celebrations

#### 15. Communications

Clerk to update members on correspondence received

#### 16. Planning

To agree response/comments to planning applications received:

- a) APPLICATION NUMBER: 11/03085/FUL DATE: 8 November 2011

**PROPOSAL:** Erection of fence to front and brick driveway entrance (retrospective)

**LOCATION:** The Mount 280 Chester Road Hartford Northwich

- b) APPLICATION NUMBER: 11/05045/FUL DATE: 8 November 2011

**PROPOSAL:** Single storey side and first floor extension to side and rear

**LOCATION:** 6 Park Lane Hartford Northwich Cheshire

- c) APPLICATION NUMBER: 11/05207/CAT DATE: 7 November 2011

**PROPOSAL:** Felling of 1 Sycamore and 1 Holly and crown reduction to 1 Yew

**LOCATION:** 1 Woodlands The Grange Hartford Northwich

#### 17. Village Working Group

To note progress with Ann Todd Garden and Grange Wood

#### 18. Boundary Commission

To consider a response to the current proposed boundary changes

#### 19. Hartford Football Club

- a) To receive report from Cllr Gibb
- b) To discuss/approve lease agreement and grass cutting arrangements

#### 20. Any Other Business

No decisions can be made under this item

#### PART B - Exclusion of the Press and Public

*The following item is subject to exclusion of press and public under LGA 1972 (section 100A)*

#### 21. Clerk's Salary

To approve Clerk's salary for the 2012 - 2013 financial year

#### 22. Close of Meeting